

Position Name: Senior Adviser on National Security	Employment Regime: Seconded	
Ref. Number: UAO 132	Location: Kyiv	Availability: 23 Jul 2026
Department/Unit: Operations/National Security Component/ Reform Unit	Security Clearance Level: EU CONFIDENTIAL	Open to Contributing Third States: NO

1. Reporting Line:

The Senior Adviser on National Security reports to the Head of Reform Unit.

2. Main Tasks and Responsibilities:

- To operationalise the Mission mandate and tasks as set out in planning documents and the Mission Implementation Plan by advising and mentoring local counterparts on the strategic and operational level;
- To support the Mission to address areas of structural weaknesses in the performance and accountability of counterparts/institutions, and propose relevant solutions;
- To provide analysis and recommendations to the local counterpart in the area of responsibility;
- To be embedded within the local institution, security permitting;
- To maintain necessary contacts and build relationships with relevant local counterparts;
- To liaise closely with other horizontal advisers;
- To design and deliver trainings;
- To support the development of the Security Service of Ukraine (SSU), the Foreign Intelligence Service of Ukraine (FISU), the National Security and Defence Council of Ukraine (NSDC), and other relevant services in the field of intelligence and security issues, including the Ukraine National Security Strategy and its sectoral strategies, SSU reform strategy, and the draft SSU law and related laws through activities of advising and training;
- To be the key interlocutor with SSU, FISU, and NSDC;
- To develop policies in line with the local institutions SSU, FISU, and NSDC.

3. General Tasks and Responsibilities:

- To identify and report on lessons learned and best practices within the respective area of responsibility;
- To contribute and ensure timely reporting on activities within the respective area of responsibility;
- To take account of gender equality and human rights aspects in the execution of tasks;
- To undertake any other related tasks as requested by the Line Manager(s).

4. Essential Qualifications and Experience:

- Successful completion of university studies of at least 4 years attested by a diploma OR a qualification in the National Qualifications Framework which is equivalent to level 7 in the European Qualifications Framework OR a qualification of the second cycle under the framework of qualifications of the European Higher Education Area, e.g. Master's Degree OR equivalent and attested police or/and military education or training or an award of an equivalent rank; AND
- A minimum of 6 years of relevant professional experience, after having fulfilled the education requirements.

5. Essential Knowledge, Skills and Abilities:

- Ability to mentor, advise and motivate local counterparts;
- Expertise in designing and delivering training;
- Knowledge of intelligence-related matters;

- Experience of working in security/intelligence services;
- Ability to work with intelligence/security services and related stakeholders, such as civil society groups.

6. Desirable Qualifications and Experience:

- Experience of reform of security/intelligence services;
- Experience of providing strategic advice to international interlocutors;
- International experience, particularly in crisis areas with multinational and international organisations.

7. Desirable Knowledge, Skills and Abilities:

- Understanding of Ukrainian law;
- Understanding and knowledge of Ukrainian challenges in the area of intelligence;
- Ukrainian and/or Russian language.